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# M E M O R A N D U M

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**DATE:** April 16, 2010  
**TO:** Parents of 7<sup>th</sup> grade students  
**FROM:** Robert J. Ziegler, Principal  
**RE:** Final Information about DC Trip  
**CC:** Instructors and Chaperones

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Wow, the trip is here! We have had several revisions to the itinerary, and we are ready to go!

Enclosed with this letter is the tip sheet for packing.

Listed below is vital trip information.

- The seventh grade spring trip is scheduled for April 27 – May 1, 2010
- Hotel : Hampton Inn Springfield, 6560 Loisdale Court, Springfield, VA 22150  
telephone 703-924-9444
- Airlines: Please arrive at the airport ticketing area at **5:00 A.M. on the 27<sup>th</sup>**.

**4/27** Delta Flight 1596

Leave Fort Myers at 6:25 AM  
Arrive Atlanta at 8:13 AM

Delta Flight 1956

Leave Atlanta at 9:25 AM  
Arrive Ronald Reagan Nat'l at 11:13 AM

**5/1** Delta Flight 1739

Leave Ronald Reagan Nat'l at 6:00 PM  
Arrive Atlanta at 7:58PM

Delta Flight 669

Leave Atlanta at 9:53PM  
Arrive Fort Myers at 11:37PM

- Room assignments were made by receiving written input from the students. Then the homeroom instructor does the recommended assignments, and finally the administration makes the assignments. Your child will be told who their roommates are by Mrs. Schlotterbeck. All roommate assignments are final. No changes will be made!
- Chaperones are Katie Schlotterbeck, Kayla Swetz, Lisa Lindsey and Fran Ecelbarger.
- If your child needs to take medication during the trip, that medication should be given to Mrs. Swetz. Medication forms were already turned in.

If you have any questions please contact Mrs. Schlotterbeck at the school. 239-939-1218 Ext. 264 or 268.

In Christ,



Robert J. Ziegler  
Principal