

# St. Michael Lutheran School



## Middle School Locker Agreement 2011-2012

**I. PURPOSE:** The purpose of this policy is to provide a safe and healthful educational environment by articulating the use of a hallway book locker.

### II. GENERAL STATEMENT OF POLICY: Summary:

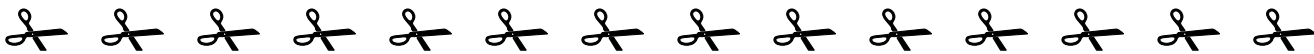
*The provision of a hallway book locker is a privilege and not a right at St. Michael Lutheran School. A locker is assigned to the students. A school issued lock is provided for the M.S. years for a yearly \$5.00 usage fee. The locker and lock are the property of the School. A signed locker agreement is required to acknowledge an understanding of the locker agreement.*

*Use only the locker assigned to you and keep it locked at all times. Do not tamper with another locker or give your combination to another person. Lockers are provided as a service to students, and the school accepts no responsibility for the contents of any locker.*

*A student's locker or other storage area is subject to search, upon reasonable suspicion, for prohibited or illegally possessed substances or objects or during routine locker inspections for rule compliance and review of cleanliness. St. Michael Lutheran School reserves the right to search the lockers, desks, person and personal belongings of a student when it is believed to be necessary for the health, safety, and welfare of other students. Should such items be found the St. Michael Lutheran discipline policy shall be applied.*

### III. SPECIFIC GUIDES LINES: Lockers

1. A locker is assigned to each student at the beginning of the year or when enrolled by the homeroom instructor. Lockers will be assigned for use only while the student is enrolled or school is in session. It is the student's responsibility to remove articles from the locker when not enrolled or at the end of the school term. At the end of the term, the homeroom instructor will inspect lockers and will dispose of any articles left inside.
2. Students may not change lockers without authorization from the homeroom instructor.
3. Each student is responsible for the care and appearance of his/her locker. Lockers should be kept clean and neat, both inside and out. Every so often, you will be asked to clean out your locker. Please cooperate and remove unwanted papers and other articles that might be taking up valuable locker space. This is an ideal time to return overdue media center books.
4. Storage or possession of prohibited items at school such as alcoholic beverages, flammable liquids, firearms, explosives, other potentially dangerous/ hazardous or illegal substances in lockers is strictly forbidden.
5. Lockers are subject to inspection by authorized school personnel at any time.



[Please cut along this line and return the slip to your homeroom instructor!]

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Homeroom



We have read, understand, and agree to abide by the locker agreement and request that our child be assigned a locker.

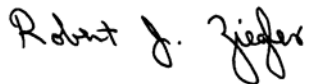
\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

6. Your assigned locker is the only locker you are allowed to use.
7. Each locker will have a combination lock on it. Only school owned locks may be used to secure student lockers. Students will be assigned a combination when lockers are assigned. Memorize your combination. Keep your locker locked at all times and the combination secret! The student is responsible for keeping his/her locker combination private and must not share this information with any other student for any reason. Never leave your locker without making sure you have locked it. Shut the door, turn the combination dial, and test the door to make sure it is locked.
8. The school is not responsible for lost or stolen items.
9. Report locker problems to your homeroom instructor. Each homeroom instructor has a key to all lockers and it can be used to open a locker in the event of an emergency.
10. Students are responsible for balancing their schedule in a way that allows them to go to their locker between classes only.
11. Lockers are not to be used as a reason to be tardy to class. If there are locker problems, the student should report to his/her assigned class on time and report the problem to the teacher.
12. All jackets and hats are to be kept in lockers and are not to be worn or carried to class. Book bags should remain in your locker during the day. SMLS sweatshirts and sweaters can be worn in the classrooms.
13. Students who enter or attempt to enter another student's locker are violating school rules and are subject to consequences. Any person caught tampering, opening or removing items from any locker other than his own, without proper authorization, will face disciplinary action.
14. Students are required to keep cell phones, electronic devices, money, or other valuables secured in their lockers.
15. Items placed in the lockers may not be attached to the locker surfaces with adhesives (Sticky substances.) Students may have mirrors, expandable book racks etc. as long as they are not attached to the locker and do not interfere with the storage of the education materials, lunch boxes, and book bags.
16. There will be no selling of soda, candy, or other items by students, this includes selling out of a student's locker.
17. Food items are not to remain in the lockers after school hours. Double check this for the weekends and holiday breaks.
18. Gym lockers are provided during gym classes so that you will have a place to put your clothing. If it is necessary to take money or valuables to the gym, you are advised to utilize a school-authorized lock purchased from the school store.

We all look forward to ministering together!

In Christ,



Robert J. Ziegler, Principal