

# Volunteer Opportunities

## Ongoing

### **Classroom Volunteers**

Classroom volunteers spend time in the classroom assisting with projects, working with students driving for field trips and hosting parties.

Date: Ongoing, during school hours

Volunteers Needed: Many

Contact: Contact the teacher you would like to assist

### **At-Home Volunteer**

Provide a variety of classroom support from home including preparing materials.

Date: Ongoing

Volunteers Needed: Many

Contact: Contact the teacher you would like to assist

### **Library Volunteers**

Help with keeping the library functioning and in order. Work includes shelving books, checking in and out materials and clerical support.

Date: Ongoing, during school hours

Volunteers Needed: Many

Contact: Stephanie Letourneau [Stephanie.letourneau@smlcs.org](mailto:Stephanie.letourneau@smlcs.org)

### **Office Volunteers**

Perform clerical work to assist office staff.

Date: Ongoing

Volunteers Needed: Many

Contact: Jeanie Free [Jeanie.free@smlcs.org](mailto:Jeanie.free@smlcs.org)

### **Clinic Volunteers**

Staff school clinic. Medical background is required.

Date: Ongoing, during school hours

Volunteers Needed: Many

Contact: Sue Hampel [Sue.Hampel@smlcs.org](mailto:Sue.Hampel@smlcs.org)

### **Cafeteria Volunteers**

Assist students and staff in the cafeteria.

Date: Ongoing

Volunteers Needed: Many

Contact: Sue Briggs [Sue.Briggs@smlcs.org](mailto:Sue.Briggs@smlcs.org)

**PTL Representative**

The PTL Representative attends PTL meetings, distributes information to parents, collects auction class basket items, collects for teacher gifts and encourages parent participation in PTL and school activities.

Date: Ongoing, refer to calendar for PTL meeting dates/times

Volunteers Needed: One or two per classroom

Contact: Amanda Heidt [Amanda@amandaheidt.com](mailto:Amanda@amandaheidt.com)

**Just Call Me**

Your name would be on a master list of people to contact if a miscellaneous opportunity fits in your schedule. You are not obligated to complete any particular task. You are just volunteering to consider if you are able to help.

Date: Ongoing

Volunteers Needed: Many

Contact: Marie Mahan [mahanmw@embarqmail.com](mailto:mahanmw@embarqmail.com)

**Odyssey of the Mind**

An after school program in which teams compete in creative thinking and problem solving. Volunteers are needed to coach, assist coaches, serve as judges and assist on competition days.

Date: Ongoing

Volunteers Needed: Many

Contact: Paulette Mueller [Paulette.Mueller@smlcs.org](mailto:Paulette.Mueller@smlcs.org)

**Box Tops Coordinator**

This volunteer collects, counts and submits box tops and soup labels to manufacturers.

Date: Ongoing

Volunteers Needed: 1 or 2

Contact: Stephanie Letourneau [Stephanie.letourneau@smlcs.org](mailto:Stephanie.letourneau@smlcs.org)

**Volunteer Committee Member**

Processes requests for volunteers, assists in matching volunteers with needs for assistance, and records volunteer hours.

Date: Ongoing

Volunteers Needed: 3-5

Contact: Marie Mahan [mahanmw@embarqmail.com](mailto:mahanmw@embarqmail.com)

**Bulletin Board Volunteers**

Volunteers are needed to put up bulleting boards. Materials and designs are provided. Put your name on the list and we will call when you are needed.

Date: Ongoing

Volunteers Needed: 3-5

Contact: Marie Mahan [mahanmw@embarqmail.com](mailto:mahanmw@embarqmail.com)

**Maintenance Volunteers**

Volunteers are needed with skills in painting, electrical, custodial, mechanical repair, plumbing, heating and ventilation and carpentry. Add your name and skills to the volunteer list and we will call when help is needed.

Date: Ongoing

Volunteers Needed: Many

Contact: Steve Eggen at 939-1218

**Auction Solicitation Volunteers**

These volunteers call prospective donors to request items or sponsorships for the auction.

Date: Ongoing

Volunteers Needed: 10

Contact: Amanda Heidt [Amanda@amandaheidt.com](mailto:Amanda@amandaheidt.com)

**Band Volunteers**

Assist as needed with the band program

Date: Ongoing

Volunteers Needed: Many

Contact: Sarah Scheele [Sarah.Scheele@smlcs.org](mailto:Sarah.Scheele@smlcs.org)

**Piano Accompanist**

Play the piano for student choirs and musical programs.

Date: Ongoing

Volunteers Needed: Several

Contact: John Payne [john.payne@smlcs.org](mailto:john.payne@smlcs.org)

**Scout Volunteers, (Cub Scout and Girl Scout)**

Volunteers are needed for the after school Scout programs.

Date: Ongoing

Volunteers Needed: Many

Contact: Cub Scouts (boys) – Tom Schlotterbeck [Tom.Schlotterbeck@smlcs.org](mailto:Tom.Schlotterbeck@smlcs.org) OR  
Girl Scouts – Rusti Clinger [Rusti.Clinger@smlcs.org](mailto:Rusti.Clinger@smlcs.org)

**SEPTEMBER****PTL Open House**

Volunteers are needed to set up, order, obtain and serve food and beverages and clean up for the PTL Open House.

Date: September 10, 2009 5:30 to 7:30 pm

Contact: Amy McWilliams [asmcwilliams@gmail.com](mailto:asmcwilliams@gmail.com)

**Sally Foster**

Volunteers are needed to process the order forms for the Sally Foster fundraisers. Bring a calculator.

Date: September 14<sup>th</sup> 8am to 10 am  
Contact: Holly McKenna 4mckennas@comcast.net

**PTL Meeting**

Attend the PTL breakfast meeting and support the school.  
Date: September 24<sup>th</sup> 8 am  
Location: cafeteria

**Athletic Event Volunteers**

Volunteers are needed for the boys soccer games and girls volleyball games. Tasks include concessions and ticket sales for games and tournaments.  
Dates: Refer to school calendar  
Contact: Bob Schaaf bob.schaaf@smlcs.org

**Middle School Retreat**

Parent volunteers are needed for the retreat.  
Date: 9/25 & 9/26  
Contact: Melissa Owen Melissa.owen@smlcs.org

**OCTOBER**

**SML Property Work Day**

Volunteer to help where needed.  
Date: October 3, 8 am to noon  
Contact: just show up and help

**PTL Meeting**

Attend the PTL breakfast meeting and support the school.  
Date: October 29<sup>th</sup> 8 am  
Location: cafeteria

**Pumpkin Patch Volunteer**

Volunteers are needed to set up the games and activities, run the games and give out treats, and clean up following the event.  
Date: October 30th  
Volunteers needed: Many  
Contact: Amanda Heidt Amanda@amandaheidt.com

**Athletic Event Volunteers**

Volunteers are needed for the boys soccer games and girls volleyball games. Tasks include concessions and ticket sales for games and tournaments.  
Dates: Refer to school calendar  
Contact: Bob Schaaf bob.schaaf@smlcs.org

### **NJHS Dance**

Volunteers are needed for the dance.

Date: October 2<sup>nd</sup>

Contact: Tom Schlotterbeck [Tom.schlotterbeck@smlcs.org](mailto:Tom.schlotterbeck@smlcs.org) OR Connie Ziegler  
[Connie.Ziegler@smlcs.org](mailto:Connie.Ziegler@smlcs.org)

### **Halloween Storytellers**

Dress up in a Halloween costume, read stories to students and give out treats.

Date:

Volunteers Needed: 8

Contact: Amanda Heidt [Amanda@amandaheidt.com](mailto:Amanda@amandaheidt.com)

## **NOVEMBER**

### **Sally Foster**

Volunteers are needed to sort the delivered merchandise, check for order accuracy, and deliver merchandise to the classrooms.

Date: November 6<sup>th</sup> morning

Volunteers Needed: 15

Contact: Holly McKenna [4mckennas@comcast.net](mailto:4mckennas@comcast.net)

### **Fall Bazaar Volunteers**

Date: Nov 12-13

Volunteers Needed:

Contact: Leah Fuscardo [fuscardo@embarqmail.com](mailto:fuscardo@embarqmail.com)

### **PTL Meeting**

Attend the PTL breakfast meeting and support the school.

Date: November 19<sup>th</sup> 3 pm

Location: cafeteria

## **DECEMBER**

### **Science Fair Volunteers**

Date: Dec 9-10

Contact: Katie Schlotterbeck [Katie.schlotterbeck@smlcs.org](mailto:Katie.schlotterbeck@smlcs.org)

### **SGA Dance Volunteers**

Date: December 18

Contact: Stephanie Letourneau [Stephanie.letourneau@smlcs.org](mailto:Stephanie.letourneau@smlcs.org)

